

IT'S TIME TO BUILD OUR
COMMERCIAL KITCHEN!

RENOVATIONS BEGIN JANUARY 2024



Shelbourne Community Kitchen Phase 2 Renovations Update December 21, 2023

Dear Shelbourne Community Kitchen Members,

With our building permit approved and funding now secured, it's time to build our long-awaited commercial kitchen!

As announced in our previous member email, **The Kitchen is closed for the holidays beginning December 22nd, and then we launch immediately into phase 2 renovations in the new year.**

This exciting renovation project will include:

- Building a commercial kitchen and dining area in the main room.
- Conducting a number of accessibility upgrades, including the washrooms, main entrance railings and pathway, and workstations.
- Adapting the Pantry Program room, offices and meeting space for improved efficiency.
- Expanding the existing walk-in cooler, adding a walk-in freezer, and improving lighting in food storage.
- Installing additional fire suppression, HVAC, and air conditioning.

As you can see from the outline above, the project will encompass all areas of our facility. This means that we will not be able to offer services from our own space until renovations are complete. **At this time, we anticipate that renovations will take approximately 4-5 months to complete (Jan-May).**

Staying connected and providing food support for our members during the renovations is our top priority. Our request to use space at Lutheran Church of the Cross in order to run adapted Pantry Program services between January.- May 2024 has been granted with much gratitude from all of us at the Shelbourne Community Kitchen.

Here is what you need to know about our upcoming renovations timeline and adapted services. Please read carefully:

- **December 22-January 16: Full Closure.** Zero programs and services available. Voicemails will not be answered during this time.
- **January 17 - 31: Renovation Hours begin: Wednesdays 12pm-5pm & Fridays 10am-3pm.** No end of month closures.
 - **Location:** in the Upper Hall at Lutheran Church of the Cross, right above Shelbourne Community Kitchen
 - **Services Available:** **\$50 Grocery Gift Cards replace monthly Grocery Program access for January only.** Voucher Program access continues unchanged. Mail out available only for people who typically receive delivery.
- **February, March, April: Renovation Hours & Services continue**
 - **Hours of Operation:** 2 days/week Wednesdays 12pm-5pm & Fridays 10am-3pm. No end of month closures.
 - **Location:** in the Upper Hall at Lutheran Church of the Cross, right above Shelbourne Community Kitchen
 - **Services Available:** **Monthly Grocery Program access with adapted offerings.** Voucher Program access continues. Delivery available 1x week (schedule to be announced). Monthly meal kit distribution.
- **End of April to May: Two weeks before Grand Re-Opening. Full Closure. Zero programs and services available.** Voicemails will not be answered during this time.
- Full closure for set up.
- **May -Grand Re-Opening and return to full services! Date to be announced.**

We have also created a [Calendar of Programs and Services during Renovations](#) here.

Banyan Group Construction will be managing Phase 2 renovations and we are deeply grateful for their continued leadership and expertise.

Our team will send regular updates about the project, timeline, and any changes to services as we go through the process. You will also be able to find up to date information on our website, voicemail and on our social media channels.

Thank you to all of our amazing volunteers, donors, sponsors and funders, who have supported this project in so many ways! We want to send a big thank you to our Board Chair, Clarice Dillman, our Board, and our hardworking team, who have been working to get us to this point for nearly three years!

We are so excited to get cooking together soon!

In community spirit,

-The Kitchen Team

Phase 2 Renovations: Additional Information & Resources

**Shelbourne Community Kitchen
Programs and Services: Renovations Phase Jan-May 2024**

	January 1-16	January 17-31	February	March	April	Dates TBD	May
Renovations	Pack & Demolition	Renovations Phase			Final Inspections	Full Reset	RETURN TO FULL OPERATIONS!
Hours of Operation & Location	Full Closure: Jan 3-16	Renovations Hours Begin: Wednesdays 12pm - 5pm Fridays 10am - 3pm No end of month closures. Lutheran Church of the Cross 3787 Cedar Hill Rd (Upper Hall)	Renovations Hours: Wednesdays 12pm - 5pm Fridays 10am - 3pm No end of month closures. Lutheran Church of the Cross 3787 Cedar Hill Rd (Upper Hall)			Full Closure: 2 weeks (dates to be confirmed)	New Hours of Operations Begin: To be announced. No end of month closures. Shelbourne Community Kitchen Same address!
Grocery Program	No	One (1) \$50 Grocery Gift Card available for each participant. No fresh or non-perishable food	Monthly Grocery Program access continues with adapted offerings. Drop in or call in grocery orders. Delivery for people with chronic illness/disability barriers only.			No	Monthly Grocery Program access continues with full return of offerings.
Voucher Program	No	Yes	Yes	Yes	Yes	No	Yes
Food Skills Programs	No	No	Monthly meal kit distribution			No	Gradual return to in-person cooking programs
Delivery Service	No	Gift Card mail out by request only	Yes, online order form/phone in. Details to be announced.			No	Yes
New Registrants?	No	Yes	Yes	Yes	Yes	No	Yes
Garden Programs	No	No	Planning	Season begins		No	Yes - Get Growing Event!
Community Meals	No	No	No	No	No	No	Planned to begin in July

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 Instagram: [ShelbourneCK](https://www.instagram.com/ShelbourneCK)

Regular updates will be shared through monthly member emails. You can also find information on our voicemail, website, and social media.

Calendar of Programs & Services during Renovations

To help explain the renovations phase as it relates to programs and services, our team has created a handy visual calendar. You can view the calendar of Programs and Services during Renovations by clicking the button below.

[View Programs and Services Calendar](#)



Phase 2 Renovations: Frequently Asked Questions

Do you have questions about our upcoming Phase 2 Renovations and how it will effect programs and services?

Please review our Frequently Asked Questions section here.

[View FAQ Sheet](#)



"Bring Home the Kitchen" Capital Campaign Success & Project Impact

Would you like to learn more about the Shelbourne Community Kitchen's Phase 2 renovations plan and the positive impact it will have for our membership? You can find even more information on our Capital Campaign landing page. This page also list the wonderful group of sponsors, donors, and funders who are helping to make this project possible.

[Learn More](#)

Alternative Food Resources in Victoria

If you are looking for additional food resources in Victoria, our Alternative Food Resources in Victoria information sheet may be of benefit. You can always find this, and other resources on the 'Resources' tab, under the 'Programs' menu on our website.



[View Alternative Food Resources Sheet](#)

COOK GROW SHARE CONNECT

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To adjust your email settings or be removed from membership, [click here](#).

Email sent to [\[mail\]](#)

